



**COUNCIL OF
THE EUROPEAN UNION**

Brussels, 1 October 2008

GENERAL SECRETARIAT

LAST-MINUTE ACCREDITATION

EUROPEAN COUNCIL

Brussels, 15/16 October 2008

Journalists who have not applied for accreditation by the deadline (12.00 on Wednesday 1 October 2008) may apply on-line for last-minute accreditation via the website: http://www.consilium.europa.eu/eucouncil-fr-late_accreditation.

For security reasons, last-minute accreditation requests will be subject to comprehensive verification by the Belgian authorities; the Security Office of the General Secretariat may also check the bona fide character of applicants with their editors-in-chief/producers. These checks may cause long delays. If you follow the late accreditation procedure, you are advised to arrive at the accreditation office well in advance.

Collection of accreditation badges:

- **Monday 13 October 2008 (09.30–13.00 and 14.00–17.00)**
- **Tuesday 14 October 2008 (09.30–13.00 and 14.00–19.00)**
- **Wednesday 15 October 2008 (09.00–20.00)**
- **Thursday 16 October 2008 (08.30–final press conference)**

LEX building of the Council, Rue de la Loi 145, 1040 Brussels
(There will be no accreditation facilities in the Justus Lipsius building).

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Fax: +32 2 281 44 99

Press Office

Rue de la Loi, 175 - 1048 Brussels
Tel. 02/281.63.19 - Fax 02/281.80.26
e-mail : press.office@consilium.europa.eu
Internet : <http://www.consilium.europa.eu/Newsroom>

To collect your identification badge, you will be asked to present the following documents:

A. Journalists and technicians already accredited with the European Institutions:

- (1) interinstitutional press card delivered by the Commission (= yellow card with red letter "P" for journalists, pink card with the words "Presse technique" for technicians) **and**
- (2) your valid passport (or if you are a national of a Member State of the European Union, an EFTA country or an EEA country, your valid national identity card) **and**
- (3) **for media representatives of Belgian nationality or registered as resident in Belgium: the original copy of your application for security clearance signed by yourself.**
(see our internet page: http://www.consilium.europa.eu/eucouncil-fr-late_accreditation).

B. Other cases

Documents to be presented:

- your valid passport (or if you are a national of a Member State of the European Union, an EFTA country or an EEA country, your valid national identity card) **and**
- your valid press card (or if you are a media representative from a country which does not issue press cards, the **ORIGINAL** of a letter (faxes will not be accepted), signed by the editor-in-chief of your media organisation, specifying your professional status.

This letter must be dated no more than 7 days before the start of the summit and must include the following:

1. *Date*
2. *Name of the media organisation and its contact details*
3. *Name of the editor-in-chief and his/her contact details*
4. *Name of the media representative in question*
5. *Reference to the identity document (passport, identity card, etc.) that will be presented for accreditation, its number and its period of validity.*

Assignment letters which do not contain all the above details and which are not originals will be refused (see specimen letter attached). The Secretariat reserves the right to verify the professional status of the person applying for accreditation **and**

- **for media representatives of Belgian nationality or registered as resident in Belgium: the original copy of your application for security clearance signed by yourself.**
(see our internet page: http://www.consilium.europa.eu/eucouncil-fr-late_accreditation).

If you require further information or assistance with accreditation, please contact the Council's Press Office at: press.office@consilium.europa.eu

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